

**École Glenrosa Middle School
PAC Meeting Minutes - Jan 10, 2023**

Present attendees:

Bobbi Hunter (Principal), Stephanie Read (Vice Principal), Andrea Spence (Member at Large), Andrea Scott (Member at Large), Leath Strench (Treasurer), Jen Zurbrigg (Secretary) and Mat Zurbrigg, Liliana Renteria, Marce Renteria, Sean O’Gorman

Meeting Opening @ 6:05pm

Opening Business:

- Bobbi Hunter new Principal welcome
- Roundtable of introductions of attendees, and welcoming new principal

New Principal introduction

- From Alberta, moved here over the winter break.
- Background in middle school, 13 years and opened 3 schools
- Moved to Okotoks, teaching grade 6, moved onto opening a k-9 school, worked in resource, moved into the division office working with 20 schools k-12
- Most recently Principal 2019-2022

Principals Report

- Hot lunch is very popular (daily)
- Enrichment day is Jan 18, registration is open for students to sign up for an activity
- GYM Floor flooded over winter break
 - Pipe burst, all floor needed to be gutted and replaced
 - Hot water ran into hvac, some electrical and motherboard
 - Some equipment needing to be replaced
 - Mural is intact
 - Phys Ed classes have been adjusted to accommodate
 - Bus is granted to be used, to take students to and from George Pringle to use their gym for basketball practice, pre/post school
 - Bus has been approved to stay on site to help school take students to outdoor programs (more to come)
 - Insurance claim made and will be covering all along with school district, ensuring it’s back to full potential
 - Time period of completion is approx. 2-3 months

Executive

- *Nominations and re-confirmation of December nominations*
 - Reconfirmation of Leath Strench as Treasurer - all in favour
 - Reconfirmation of Jen Zurbrigg as Secretary – all in favour
 - Reconfirmation of Andrea Scott and Andrea Spence as Members at Large – all in favour
 - President, Vice President, CoPAC needing to be filled

- Motion - Jen Zurbrigg nominated Denay Williams for President
 - Second - Mat Zurbrigg
 - Jen read Denay's statement of wishing to become an executive member
 - All in favour (no denies)

Motion PASSED

- Motion - Leath Strench nominated Sean O'Gorman for Vice President
 - Second - Andrea Spence
 - All in favour (no denies)

Motion PASSED

- CoPAC possibility Colleen Thomas TBD

PAC Executive

President - Denay Williams

Vice President – Sean O'Gorman

Treasurer – Leath Strench

Secretary – Jen Zurbrigg

Members at Large – Mat Zurbrigg, Andrea Spence, Andrea Scott

CoPAC - OPEN

We are happy to have a full PAC executive since COVID!

Treasurer's Report

- Leath confirming funds
 - General account \$550.29
 - Gaming account \$15324.94
- Will review bylaws and update how to spend funds
- Gaming funds
 - Applied for every spring (April - June) & requires 2 PAC signers
 - We receive approximately \$20/student (based on previous school year student registration)
 - Full year-end reporting is required to show where funds were used & requires 2 PAC signers
 - Ideally funds need to be used up in the current school year
 - Leath will share the Gaming Guideline document with the executive

Funding Requests

- Stephanie and Bobbi presented three requests from Outdoor Ed Program, Music Program and Girl Power

A. **Outdoor Ed** – class of 24, grade 9 'elective' class, has a waiting list

- Funds needed to outsource the new program, equipment
- Mr. Wallace sourced items from Atmosphere, was given a 25% discount, original quote \$13966.46
- School covering \$7,000
- ~\$1,000 is fundraised
 - *Requesting \$6,000 from PAC*
 - Questions asked:
 - What would be the upkeep cost over time?
 - Is the teacher committed to staying long term?
 - Does equipment move with the grade 9's to GPE when it reopens?
- No large future amounts expected, minimal upkeep/replacement, YES teacher is committed to seeing it long term. That's 4-5 years down the road and will be reassessed then.

B. Girl Power – all female students at GMS, program at lunch or during class time

- program will total 30-45 hrs through out year
- Building self-esteem, friendship, body changes
 - *Requesting \$500 from PAC*

C. Music (4 sections)

- new mouth pieces, approx. 120 (brass, tenor, alto, clarinet)
 - *Requesting \$940 from PAC (\$140, \$300, \$300, \$200)*
 - BC Interior Jazz Festival Registration Fee, 62 students
 - Attend master class and perform on stage
 - *Requesting \$1520 from PAC*
 - Kiwanis Concert Band Festival, 150 students
 - *Requesting \$975 from PAC*
 - Okanagan Concert Band Festival, 80 students
 - Attend workshops
 - *Requesting \$650 from PAC*
- TOTAL MUSIC ASK \$4085*

General Discussion

General questions, ideas and suggestions for spending funds:

- Will there be a need for funds for other programs or events before end of school year
- Discussion around possible grants – The Healthy School grant, \$500
- Hot lunch funds are split up

- Outdoor Ed Program – 1 hot lunch/week
- Leadership – 2 days/week
- Hockey – 1 day
- Band does a lot of their own fundraising, Purdys, poinsettias, popcorn, coffee
- Possibilities for future fundraising ideas (future PAC meetings)

Voting:

- Motion - Leath Strench to approve \$500 for Girl Power
 - Second - Mat Zurbrigg
 - All in favour (no denies)

Motion PASSED

- Motion - Leath Strench to approve \$4,085 – all items asked for Music
 - Second - Mat Zurbrigg
 - All in favour (no denies)

Motion PASSED

- Motion - Leath Strench to approve \$6,000 for Outdoor Ed Program
 - Second - Sean O’Gorman
 - All in favour (no denies)

Motion PASSED

- Motion - Leath Strench to update banking signers:
 - Remove Cheryl Gawley as a bank signer
 - Add Denay Williams, President as a bank signer
 - Add Sean O’Gorman, Vice President) as a bank signer
 - Second - Mat Zurbrigg
 - All in favour

Motion PASSED

Next Meetings

- PAC Executive to meet in person along with Stephanie & Bobbi
 - Monday, January 23 @ 3:30pm at GMS
- Monthly PAC Meeting
 - Tuesday, February 7 @ 6pm on Zoom

Meeting Adjourned @ 7:25pm